

Clarifications to the queries in relation to the RFP-106

S#	Clarification/ Information Required	Comments
1	<p>A - 4.0 One Proposal Per Bidder – An entity can participate only in one bid: as a single bidder, as a lead in a consortium/ joint venture or as a partner in a consortium / joint venture. Partnership firms or similar entities in different jurisdictions which work under a common brand name or a part of an affiliated network will be regarded as a single entity and may not participate in more than one bid. Can we add subject matter experts in the energy audits, since we have JV with few?</p>	Yes you can add subject matter expert in the technical proposal
2	<p>A proposal scrutiny is not required for the purpose of this procurement. What does it mean?</p>	Bid/proposal security is not required for this RFP.
3	<p>The bidder whose Proposal has been accepted shall be notified of the award by Karandaaz Pakistan prior to expiration of the proposal validity period through a communication in writing (the “Letter of Acceptance”). The said Letter of Acceptance shall state the full value of the contract payable by Karandaaz Pakistan in consideration of the services to be provided in accordance with the RFP. The contract pursuant to the award shall incorporate all agreements between Karandaaz Pakistan and the successful bidder and shall be signed by Karandaaz Pakistan and sent to the successful bidder. The successful bidder will duly sign the contract and return it to Karandaaz Pakistan within seven (7) days. There is nothing mentioned about payment terms. Please clarify for the same</p>	Payment terms shall be negotiated and agreed with the selected bidder at contracting stage
4	<p>Context of Assignment - There is very limited information provided about the site, the functions and/ or process which does not provide clear understanding about the scale of</p>	The scope of work given in the RFP requires the bidder to map the baseline consumption of each entity. Henceforth, it is the

	assignment and resources it would require. To be ascertain with the scope below two requirements are must, 1. Total energy consumption of the unit/ factory/ facility As an example, Electricity 2021: xxx kWh & xxx PKR, GAS 2021: xxx m3 and xxx PKR, Water: xxxx USG and xxx PKR 2. Asset or machinery list is must.	responsibility of the bidder to gather all necessary data from the investee companies after award of contract.
5	This assignment involves visit of multiple sites/ cities, there is no mention about travel and accommodation for this activity. Please clarify if this cost has to be borne by Auditor itself.	The financial bid should be inclusive of all out-of-pocket expenditure
6	SOW indicates that baseline need to be established for the period of 2 years, we want to clarify at this stage that bills and billing data (consumption and cost) is available for the two years	It is the responsibility of the Bidder to gather all necessary data from the investee companies
7	Access to facilities and information will be responsibility of employer (Karandaaz)	While it is the responsibility of the Bidder to gather all necessary data from the investee companies, Karandaaz will extend full support to the Bidder in collection of required data.
8	Please clarify this 8 weeks time is for all facilities or one facility? We would like to mention here that consumption data and asset list will help us to understand the length of the measurement period and site activities. The duration of activities will vary from site to site.	The bidders are required to purpose a methodology along with staffing schedule which ensures completion of the assignment within the timeline as stated in the RFP. Any deviation from this timeline should be mentioned in the technical proposal with justification. It will be at the discretion of Karandaaz to accept or reject this deviation.
9	In Section-4, under the Context of the Assignment, you have listed the portfolio companies where the services are to be performed. In this, Wahdat Poultry has 4 sheds, and Excel Lab has 5 diagnostic facilities and 119 collection centers. Kindly confirm if you want to conduct the energy audit / assessment of all the 4 sheds of Wahdat Poultry and all the 5 diagnostic facilities of Excel Labs? Also, do you want to conduct the energy assessment of collection centers of Excel Lab too? If yes, how many of them. Kindly also provide the location of the plants / facilities to be included (to help us estimate the cost for financial proposal).	Energy audits is to be undertaken as per the scope of work specified in the RFP. This includes all investee companies covering all areas of operations/locations with the exception of the following; (i) Excel Labs: a representative sample of the collection centers may be drawn. The bidders will be required to justify the sample size under the methodology section in the technical proposal. (ii) Al-Haj Faw Motors: the audit shall be limited to its assembling facility only.

		Please note that the investee companies may be excluded or replaced from the list as shared in the RFP. Henceforth, the financial bid should be in detail stating audit charges for each entity separately.
10	Al-HAJ Faw Motors plant is located in Karachi. Shall we include only this plant or any of their dealership also? Under the head of Deliverables & Timelines, are these four deliverables separate for each audited entity? Or the inception report is common for the entire project?	Karandaaz expects a single report having separate sections for each investee company. However, the Bidders may propose independent reports for the investee companies.
11	You have listed first draft and final draft of energy audit report as the 3rd and 4th (final) deliverable. We believe these will be separate reports for each audited entity. Therefore, could the timeline be extended and expanded, as completing the survey, data collection and report for all the entities within weeks 1-6 seem an unrealistic target?	Please Refer to “8” above
12	In the first point under the Technical Competencies, you require a local auditor to be on the NEECA panel list and / or a multinational. As you might be aware, NEECA had earlier started the process of registering energy auditors / consultants but the process has since been stalled and currently there is no panel or list of NEECA approved energy auditors exists. Could you please elaborate on how to meet this requirement in this case?	For any international firm NEECA registration is not required, however, it should be registered with the regulatory body pertaining to Energy conservation, of their respective country. Proof of this shall be submitted in the technical proposal. Entities, which are not registered with NEECA, may submit a proposal however, Karandaaz shall have the right to waive this requirement at its sole discretion.
13	Eight portfolio companies are listed in the RFP. Please confirm if all entities/facilities under each company are included in the scope and have to be audited? (i.e., 04 facilities (sheds) under Wahdat Poultry Farms, 5 labs +119 collection centres = 124 facilities under Excel Labs, 1 facility under NRSP – APCL, 1 facility under BF Biosciences Limited, 1 facility under JSK Feeds Limited, 1 facility under Al-Haj Faw Motors, 1 facility under JSK Feeds Limited. Please confirm the no. of facilities to be audited under Al-Bario Engineering.)	Please refer to “9” above. Al-Bario Engineering – One (1) Manufacturing facility at Lahore

14	<p>Eight weeks' timeline has been given in the RFP. Are all the audits on above facilities expected to get completed within this timeline or is eight weeks' time frame for each facility? Given the numbers and types of facilities, the overall scope is not likely to get completed within 8 weeks, please inform the margin available (in months) for overall scope of work?</p> <p>In the technical competencies section 'auditor' is mentioned. Is a single expert / individual consultant the expected requirement for the complete assignment? Given the scope of work, minimum two to three persons audit team will be proposed for most entities.</p>	Please refer to "8" above
15	<p>Are the audits to be conducted simultaneously on all sites or consultant can propose its own schedule? (dependent on the above responses)</p>	Please refer to "8" above.
16	<p>Is a consolidated report expected or audit reports for each entity to be submitted separately?</p>	Karandaaz expects a single report having separate sections for each investee company. However, the Bidders may propose independent reports for the investee companies.
17	<p>In the technical competencies section, "Auditor should have ability to provide dashboard for monitoring of energy consumption profile of each entity" is mentioned. However, no such task is included in the scope of work. Kindly clarify.</p>	This section outlines the minimum set of capabilities from the energy auditor. Reflection of this competence is expected in the final recommendations to be put forward by the energy auditor.
18	<p>As per the RFP, local Auditor is to be on NEECA panel list. We have seasoned energy management professionals in our team with experience in various sectors, but the company isn't registered with NEECA. NEECA has not been enlisting any individuals and firms, and will not be accepting any applications until their new rules and regulations are approved by the board.</p> <p>We intend to apply for registration once NEECA gives a go-ahead on it. In this case, are we eligible to submit the bid?</p>	Please refer to "12" above.

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